# Punjab Health Foundation

## CAREER OPPORTUNITY

Punjab Health Foundation offers a unique opportunity to talented and dynamic professionals eager to work in an excellent environment with a potential of extraordinary professional growth. Applications are invited from eligible candidates having requisite qualification and experience given, hereunder, for the following posts:

| Sr. No | Post | Age (Years) | No. of Posts | Qualification/Experience |
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| 1. | Deputy Manager (IT&MIS) | 25-40 | 01 | • Master's or Bachelor's degree in IT, Computer Sciences, Software Engineering OR related discipline (16 years' education). <br> • 5 Years of experience in software system development. <br> • Should have strong knowledge of hospital workflows and processes. |
| 2. | DevOps Engineer | 25-40 | 01 | • Master's or Bachelor's degree in IT, Computer Sciences, Software Engineering OR related discipline (16 years' education) <br> • 03 years of experience maintaining high availability services <br> • Intermediate to expert knowledge of Windows and Linux OS and shell scripting <br> • Configuring Firewalls, security groups, and WAF (Web Application Firewalls) <br> • Setting up development, staging, and production environments <br> • Creating and managing deployment environments hosted on SaaS, PaaS, or IaaS and Servers (VMs, physical hosts) <br> • Setting up and managing CI/CD pipelines using Jenkins, GITLab CI/CD, etc <br> • Setting up and managing SQL Server on Cloud <br> • Setting up and managing database replication and backup and failover <br> • Good communication skills <br> • Able to handle multiple tasks |

| 3. | DBA | 25-40 | 01 | <ul><li>Master's or Bachelor's degree in IT, Computer Sciences, Software Engineering OR related discipline (16 years' education)</li><li>03 years of experience of database design and administration</li><li>Extensive experience of relational MS SQL Server and MySQL</li><li>Advanced knowledge of database security, backup and recovery, and performance monitoring standards</li><li>Can develop processes for optimizing database security.</li><li>Can set and maintain database standards.</li><li>Manage database access.</li><li>Solid experience of performance tuning of database systems.</li><li>Diagnose and troubleshoot database errors.</li><li>Strong command on SQL queries optimization</li><li>Create and manage database reports, visualizations, and dashboards.</li><li>Create automation for repeating database tasks.</li><li>Replication and Database failover management.</li></ul> |
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| 4. | Developer | 25-40 | 03 | <ul><li>Master's or Bachelor's degree in IT, Computer Sciences, Software Engineering OR related discipline (16 years' education)</li><li>2 years' experience in Microsoft technologies - .NET 4.0/4.5, C#, ASP.NET, MVC or Model-view-controller (3.0 and higher)</li><li>Experience in SQL Server working with stored procedures, SSIS and SQL Reporting Services</li><li>Familiarity with architecture styles/APIs (REST, RPC) and also Web Services</li><li>Experience with development in web technologies including HTML, XML, JavaScript, JQuery, CSS</li><li>Capable of working in an Agile setting-ability to manage multiple tasks</li><li>Excellent troubleshooting and debugging skills.</li><li>Analytical problem-solving skills.</li></ul> |

| 5. | Developer (Women Quota) | 25-40 | 01 | • Master's or Bachelor's degree in IT, Computer Sciences, Software Engineering OR related discipline (16 years' education)<br>• 2 years' experience in Microsoft technologies - .NET 4.0/4.5, C#, ASP.NET, MVC or Model-view-controller (3.0 and higher)<br>• Experience in SQL Server working with stored procedures, SSIS and SQL Reporting Services<br>• Familiarity with architecture styles/APIs (REST, RPC) and also Web Services<br>• Experience with development in web technologies including HTML, XML, JavaScript, JQuery, CSS<br>• Capable of working in an Agile setting-ability to manage multiple tasks<br>• Excellent troubleshooting and debugging skills.<br>• Analytical problem-solving skills. |
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| 6 | Developer (Front End) | 25-40 | 01 | • Master's or Bachelor's degree in IT, Computer Sciences, Software Engineering OR related discipline (16 years' education)<br>• 2+ years' experience of application program development<br>• Advanced proficiency in AngularJS and Angular stacks<br>• Exceptional coding skills in JavaScript<br>• Proficiency in HTML 5 and CSS3 along with having knowledge of latest UI/UX trends in web development and design<br>• Knowledge of software development best practices, including coding standards, code reviews, source control management, build process, continuous integration and continuous delivery.<br>• Effective verbal, written and listening skills<br>• Ability to learn new technologies quickly |
| 7. | Data Analyst | 25-35 | 01 | • Master's or Bachelor's degree in IT, Computer Sciences, Software Engineering, Data Science Or related discipline (16 years' education)<br>• 3+ years' experience in data mining including database development or administration as data analyst role<br>• Working experience as a Data Analyst or Business Data Analyst |

| | | | | • Technical expertise regarding data models, database design development, data mining and segmentation techniques<br>• Strong knowledge of and experience with reporting packages (Business Objects), databases (SQL), programming (Python, XML, JavaScript, or ETL frameworks)<br>• Strong analytical skills with the ability to collect, organize, analyze, and disseminate significant amounts of information with attention to detail and accuracy<br>• Adept at queries, report writing and presenting findings |
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| 8. | System Support Officer (Disabled Quota) | 25-35 | 02 | • Master's or Bachelor's degree in IT, Computer Sciences, Software Engineering OR related discipline (16 years' education)<br>• 1 year experience in relevant field.<br>• Installing and configuring computer hardware, software, systems, networks, printers, and scanners<br>• Monitoring and maintaining computer systems and networks<br>• Responding in a timely manner to service issues and requests<br>• Providing technical support across the geographically scattered location<br>• Setting up accounts for new users<br>• Repairing and replacing equipment as necessary<br>• Excellent verbal and written communication skills and a commitment to collaborate with people |
| 9. | Recovery Officer | 25-45 | 01 | • BSc/B.com/BBA/BA with minimum 3 years of work experience in any recovery department of any reputable Banks/MFIs or Financial Institutions |
| 10 | Office Boy | 22-28 | 02 | • Delivers and serves lunch, tea, water and other snacks to staff as per their requirements.<br>• Assists in menial office tasks required by the office staff; like photocopying documents, delivering files and documents to other staff members, dispatching documents, etc. |

| | | | | | • Inspects and turns on Air Conditioning and Multimedia, |
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| | | | | | • Arranges the seats. |
| | | | | | • Prepares tea and coffee for staff. |
| | | | | | • Maintains the cleanliness of the office kitchen. |

- Candidates must possess **interpersonal, presentation, leadership, analytical and problem-solving skill set.**
- Candidates desirous of applying against the above-said posts should ensure that they fulfil the **Job Requirements of the posts** given on PHF website **www.phf.punjab.gov.pk** OR www.phf.gop.pk.
- Interested candidates having relevant Degrees / Certificates from reputable HEC recognized Universities should apply along with attested copies of educational / experience documents on **Punjab Jobs Portal www.jobs.punjab.gov.pk**
- Only those applications will be considered who apply through online portal.
- Only short-listed candidates will be invited for interviews / selection process.
- Female candidates with required experience & qualification are strongly encouraged to apply.
- Government servants may apply through proper channel and, if selected, they will be offered market-based salary as per rules.
- PHF reserves the right to cancel the entire process of recruitment without any notice.
- Candidates must hold the domicile of Punjab.
- All approved quotas of the government will be observed.
- No TA/DA will be admissible for the interview.
- Last date of submission of application is 28th June 2021.

**Manager (Admn & HR)**
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